

Back to School Facility Summer Recap

Summer is wrapping up and school is about to start. Here are ten items to consider as you start your school year!

- Review your summer task list and plan for any unfinished items
- Communicate any carry over projects that may affect the use of certain facilities
- Establish a date for HVAC set points to start for the school year
- Prepare for campus overseeding
- Observe campus night time lighting
- Roll out preplanned facilities procedures
- Walk the campus to ensure trip hazards are identified and mitigated
- Distribute your janitorial services task list campus wide
- Ensure shipping/receiving routes are clearly communicated
- Start preparing a preliminary list of tasks for next summer

**DID
YOU
KNOW ?**

MISBO members receive up to 40 hours of pre-development support on capital projects.*Text "I want support" to 469.358.2480

*In order to receive the pre-development support, your school must be an active member of MISBO.