

MISBO NEWS

DECEMBER/JANUARY 2006-07

MISBO FALL CONFERENCE AT ST. SIMONS ISLAND “THE BLOODY MARSH”

The MISBO office invited a few select vendors to display and help sponsor the MISBO Fall Conference. It was a big success for both schools and suppliers. For some of the Business Managers, it was the first time to meet face to face with some of the suppliers. The suppliers were glad to have been invited and really appreciated the opportunity to visit with Business Officers throughout the day. Because the suppliers were able to present all day, they were able to spend one on one time with the Business Officers and did not have to “cram” so much in a short amount of time.

The *MISBO Purchasing Suppliers* that participated in the event were: **AlertNow**—an emergency notification system for parents, **CorpCare** – an EAP (Employee Assistance Provider) that provides counseling services for employees during a time of stress in their life, **MBS Direct** - a supplier of textbooks that allows the school to “get out of the book business” and still generate funds, **OfficeMax** – an office supply dealer that offers excellent pricing and service, **Polyvision** - offers porcelain on steel whiteboards as well as bulletin boards, **Interstate Transportation – Thomas Bus** provides both activity buses and larger buses, **TRC** - the MISBO supplier or “Large Account Reseller” for Microsoft School Agreements, **CDW-G** – a supplier of computer products, audio visual equipment, and “technical” stuff. As of January 1, CDW-G will have purchased TRC, combining two great companies.

Sponsors that provided funds for events were: Interstate Risk Management – provided funds to sponsor the Monday night banquet, MMI Dining Services – sponsored the cocktail and reception on Monday night, GK Baum – provided funds for the reception at The Cloister, Flik / Chartwell – provided lunch on Monday, Interstate Transportation- provided Breakfast on Monday and Key Bank provided funding for the conference.

SPECIAL DATES OF INTEREST:

2/13/06 *MISBO Meeting*
The Walker School
700 Cobb Parkway North
Marietta, GA 30062

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FROM THE DESK OF THE CHAIRMAN: MISBO FALL CONFERENCE & NEW DIRECTORS

Holiday greetings from Atlanta! This period of time between Thanksgiving and our winter break always flies by too quickly! Like many of you, I have been sending out financial aid packets, letters to parents regarding past due balances on their accounts, and trying to find time to revise our staff handbook. In the midst of all this, I am thankful for the many friends and colleagues I have made through the MISBO organization. You are a great group to be associated with; our collegiality and generous sharing of ideas and current practices is unique and a huge benefit to all involved.

For those of you who were able to attend the Fall Conference November 12 - 14 at St. Simons Island, I know you came away refreshed in spirit and with new ideas and information for the benefit of both your school and yourself. Topics ranged from benchmarking to the dynamics of financial aid to consumer driven health care. Many thanks to our Conference Committee: Debbi Campbell (Mt. Pisgah Christian School), Theresa Standard (University School of Nashville), and Cliff Kling (Jackson Academy) for their leadership and hard work. Forty-four schools were in attendance and were very positive about the topics and location. A small group of vendors were also available to discuss and demonstrate their products on a *continued on pg 2*

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& NEW DIRECTORS**

more personal level.

The Fall Conference is also the MISBO organization’s annual meeting. Our first item of business was a financial report presented by Anne Donlon, our treasurer. We are very pleased to state that our membership numbers under the new dues structure are very strong and remained constant from the prior year. Purchasing volume for the year ending June 30, 2006 was at an all time high of \$15 million. We have completed our annual audit and been issued a clean audit report.

Next order of business was the election of the new slate of directors to succeed those whose terms have expired. The following proposed slate was unanimously elected:

Officers

- Board Chair Louise Hodapp, Atlanta Girls' School
- Vice-Chair Jim Callis, St. Paul Christian Academy
- Treasurer Anne Donlon, The Walker School
- Secretary Jeff Whitehurst, St. Francis School

State Reps

- Alabama Tanya Yeager, Indian Springs School
- Florida Julie Dekker, St. John’s Country Day
- Georgia Kirk Cressman, Savannah Country Day
- North Carolina Joe Ianco, Cannon School
- South Carolina Liz Summers, Heathwood Hall Episcopal
- Tennessee Glenn Seagraves, Franklin Road Academy

At Large

- Wendy Barnhart The Westminster Schools
- Peggy DuPuy The Altamont School
- David Meriwether The Lovett School
- Terry Tracy The Galloway School
- Jack Zimmermann Atlanta Speech School

Please feel free to call or email any of us on the Board if we can be of service to you.

I know everyone on the Board joins me in wishing you all the best this holiday season. See you in the new year!

Louise Hodapp
Board Chair


*MISBO Chairman is Louise Hodapp,
Business Officer at The Atlanta Girls’ School.*

WELCOME NEW SCHOOLS

- Alpharetta Methodist Christian Academy
Mary Townsend, Headmaster
Alpharetta, GA
- Briarcrest Christian School
Eric Wooley, Director of IT
Memphis, TN

Did you know?

Your school could save 15% - 20% on the cost of carpet by purchasing direct from the manufacturer. By allowing your carpet jobs to go through a general contractor, a 15 to 20% profit is added on to each job. General contractors typically sub-contract the carpet purchase/installation to a local dealer and add this additional fee to the sub-contractor cost. MISBO Purchasing has entered into an arrangement with **Mohawk Commercial Carpet** who has agreed to sell directly to MISBO Members. All you have to do is contact the Mohawk representatives in Atlanta who will, in turn, contact your local Mohawk representative. The local representative will visit and help you select the right carpet for the job. This representative will also line up the best dealers for installation purposes. The Mohawk representative and local dealer will coordinate with your general contractor to insure the installation happens seamlessly (no pun intended). We are excited about this huge potential savings, and trust you will try the program.

Contact Mohawk representatives:
Clayton Burns 770-329-7831
Rashad Rouse 770-354-7795

SCHOOL PROFILE: HOWARD SCHOOL

New Howard Campus to open in January.



Construction is complete on the first two buildings of the new Howard School campus at the intersection of Howell Mill and Huff Roads, near Atlantic Station. This first phase includes a classroom building which will accommodate 250 students; a multi-purpose facility to be used as a lunchroom, performance hall and meeting space; a regulation size gymnasium; a soccer field; playground, and an outdoor basketball court.

Atlanta-based architects Niles Bolton Associates incorporated the design ideas of Howard's teachers and staff to reflect the unique Howard School approach to education, with plenty of room for flexibility, freedom and creativity. Local Atlanta foundations, corporations, parents, grandparents and friends went beyond the boundaries of historical giving to provide this well-appointed new home for Howard students, faculty and staff.

There were the usual challenges and obstacles related to the project as a whole. The Howard School was especially chal-

lenged in its project oversight due to changes in key administrative positions. With a new Head of School and Director of Finance on board, additional time was needed to allow them to become familiar with the construction project and its history. MISBO's role as the FF&E project coordinator provided the new administrators with a steady and resourceful partner in its furniture selection process. "Being able to depend on Rick Hale, MISBO Buyer, enabled us to not only realize tremendous cost savings, but also allowed us to tap into their network of school suppliers and resources. While we feel we benefited greatly financially, we more than likely missed some opportunities because we probably did not pull MISBO into the process early enough. One important lesson learned as a MISBO member is to start the conversations early with them in order to gain a complete understanding about the wide range of FF&E needs that can be met through MISBO Purchasing." From Wana Duhart, Director of Finance & Operations.

Cecil M. Phillips, The Howard School Board of Trustees Chair, remarked, "The School's relocation to our new site is the most confident and determined decision since the school was founded. Just as at its founding, The Howard School could not meet the needs of its children and parents (present and future) without a facility sufficient to meet its mission. The new facility represents the same vote of confidence about the school's mission and its future as that first pioneering classroom 56 years ago. The first phase of our new facility is also just the first step toward expanding our capacity to fulfill our goal of more than 400 students."

HAWORTH ZODI CHAIR "ERGONOMIC & GREEN"

One of the newest introductions in the Haworth seating line, the Zody, has received the only endorsement issued by the American Physical Therapy Association. A high-performing, mid-priced task chair, Zody blends science based wellness and comfort with sustainability and international design. The product of extensive research and development, only Zody offers asymmetrical lumbar adjustments, providing user selected support on each side of the lower back.

Designed using the McDonough Braungart Design Chemistry "Cradle to Cradle" protocol, Zody is assembled using 100% renewable power, contains up to 51% recycled content and is up to 98% recyclable. Zody is Greenguard Certified and chrome and PVC free.

ITO Design, in conjunction with Haworth Design Studio, created Zody to incorporate design elements that complement any work environment. Zody features easy to reach, labeled adjustments, a passive pelvic support, patent-pending asymmetrical lumbar adjustment, and a four-way adjustment level for the arms. Zody has patents pending for 16 new inventions and is designed to accommodate 95% of the users' population. The negotiated MISBO price for a Zody chair ranges from approximately \$ 375 to \$ 815 depending on options. *Amy Fenton Lee, Office Images Incorporated – Atlanta, Ga.*





MISBO

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Steering Committee

Randall Jackson, Chairman

Louise Hodapp

Terry Tracy

Jim Griffin

Dave Meriwether

Nancy Isom

Wendy Barnhart

Anne Donlon

Greater Atlanta Christian

Atlanta Girls' School

The Galloway School

Holy Innocents' Episcopal School

The Lovett School

Paideia School

The Westminster Schools

The Walker School



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WE NEED YOUR FEEDBACK!

HOW CAN WE IMPROVE THIS
NEWSLETTER TO BE MORE MEANINGFUL
TO YOU?

E-MAIL YOUR RESPONSE TO:

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